



# MATACHEWAN FIRST NATION

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Box 160, Matachewan ON, P0K 1M0

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## JOB POSTING

**Job Title:** Child Welfare Prevention Worker

**Reports To:** Community Band Representative for Child Welfare

### Position Summary

Reporting to the Community Band Representative for Child Welfare (Band Rep), this position is responsible for representing and advocating for Matachewan First Nation (MFN) members who are involved or at risk of involvement with the child and family services (CFS) system. The Child Welfare Prevention Worker will focus on delivering programs and services to assist families access prevention supports.

**Term:** Permanent, Full-Time

**Hours of Work:** 40 hours per week, Monday – Friday, 8:30AM – 4:30PM, with flexibility to work on weekends and evenings

**Location:** Matachewan First Nation and surrounding areas

**Compensation:** \$60,000 - \$70,000 annually

**Benefits:** Employer-paid benefits package and enrollment in pension plan

**Start Date:** Monday, November 4, 2024

### Areas of Responsibility

- Provide prevention support services to MFN members that are involved or may become involved with CFS.
- Develop and maintain active working relationships with CFS agencies.
- Ensure that CFS agencies address the real needs of MFN youth, children, and families, including needs tied to culture, land, and family.
- Ensure that customary care is practiced with all MFN members before court is considered.
- Support MFN members with post-majority support services.
- Collaborate with the Band Rep to participate in all service plans, plans of care or service development for MFN members.
- Assist with CFS administrative and court proceedings.
- Monitor funding agreements and reporting requirement for MFN's Band Rep department.
- Prepare reports and presentations for MFN Administration and Chief & Council.
- Maintain client confidentiality to the highest degree.
- Other related duties as assigned.

## Requirements

- Background or education in Social Work or another related field.
- Experience working with First Nation communities.
- Full understanding of the Child and Family Services Act.
- Knowledge of Provincial Child Welfare Regulations.
- Excellent verbal and written communication skills.
- Proficiency in Microsoft Office Suite (Outlook, Word, Excel, PowerPoint, Teams).
- Able to work methodically and accurately, with attention to detail.
- Possess interpersonal skills and enjoy working collaboratively as part of a team.
- Valid class "G" driver's license with a clean driving abstract.
- Must be willing to travel as required.
- Must submit a clean Criminal Record and Vulnerable Sector Check.
- First-Aid certification is considered an asset.

## How to Apply

Qualified candidates are invited to send their cover letter and resume to [director@mfnrez.ca](mailto:director@mfnrez.ca) by **Friday, October 11, 2024, at 4:00PM.**