



Matachewan First Nation
P.O. Box 160, MATACHEWAN, ONTARIO P0K 1M0
(705) 565-2230 FAX (705) 565-2585

Job Posting
Community Band Representative
For Child Welfare

Closing Date: December 1, 2023

Position Summary

Under the direct supervision of the Band Manager, the Community Band Representative will advocate/represent for/with Matachewan First Nation members that are involved with child Welfare agencies.

Qualifications

- Experience working with First Nation people
- Fully understand Customary Care Agreements
- Social Work Diploma or related
- Fully understand the Child/Family Services Act (CFSA)
- Must have knowledge of provincial Child welfare regulations
- Knowledge of Matachewan First Nation and its' practices
- Knowledge of the history of Child Welfare as it pertains to Aboriginal Communities
- Strong verbal and written skills
- Experience developing detailed plans and critical path timelines as well as managing deadlines and completing priorities
- Must have analytical and problem-solving skills
- Must have valid G drivers licence and clean driving abstract
- Must be willing to travel as required
- Must have the ability to develop Plans of Care with form 33 applications in the court system
- Must have the ability to coordinate time management to work with numerous families
- Must have the ability to provide documentation to Chief/Council when requested
- Will be subject to undergo drug and/or alcohol test prior to being hired and pass that test
- CPIC required

Duties/Responsibilities

- Provide support services to MFN members that are involved or may become involved with Child/Family Services
- Establish/develop an active working relationship with Child/Family Services agencies

- Respond to all Child Welfare Agencies when notified of any members being involved with their agency
- Ensure that Customary Care is practiced with all Band Members before court is considered
- Participate in all Service Plans, Plans of Care or Service development for MFN Band Members
- Develop BCR's as needed
- Review CCA's prior to seeking Chief/Council approval for BCR
- Present/report to Chief/Council when requested
- Practice confidentiality to its' fullest
- Perform other duties as assigned or as required

If you are interested in this challenging position submit your resume and 3 references from previous employers to:

Email: bandmanager@mfnrez.ca

Mail: P.O. Box 160
Matachewan, ON
P0K 1M0

Please note: *Only candidates selected for an interview will be contacted
Aboriginal application will take priority*