



## **PROCESS SUPPORT ASSISTANT**

**Work Location:** Timmins, ON

**Reference Number:** 2025-018

**Position Type:** Full-time

**Work Schedule:** 5-5-4 rotation, 12-hour shifts

**Compensation:** Hourly, based on experience and qualifications.

## **COMPANY OVERVIEW**

Northern Sun Mining is a reputable mining company located 25 km southeast of Timmins, Ontario, where it owns and operates the Redstone concentrator. For almost a decade, Northern Sun Mining has been providing custom milling services to various mining communities, demonstrating exceptional recoveries of gold and platinum group metals.

To learn more about Northern Sun Mining, visit our website at [www.northernsunmining.ca](http://www.northernsunmining.ca).

## **ABOUT THE OPPORTUNITY**

Northern Sun Mining currently has an exciting opportunity for a Process Support Assistant to join our Metallurgical department. Reporting to the Lab Supervisor, the ideal candidate will be responsible for executing sample procedures within the mill while ensuring accurate documentation and adherence to safety and quality standards. Please note that this is not a camp-based position.

## **DUTIES AND RESPONSIBILITIES**

- Collect samples for the mill laboratory.
- Prepare samples as directed by Engineering personnel.
- Note any unusual trends in sample preparation or readings, and report these to management.
- Identify any improvements which can reduce costs or enhance company revenue.
- Maintain a clean work environment by performing cleanup duties for the work area and equipment.
- Provide support for plant processes as needed and assist operators as directed.
- Work in compliance with prescribed company policies and procedures.
- Be proactive with company safety initiatives.
- Additional tasks as assigned by the Lab Supervisor and/or Engineering personnel.

## **QUALIFICATIONS**

- High school diploma; post-secondary education in Chemical Engineering Technology or Metallurgical Engineering Technology or equivalent relevant work experience is an asset.
- Lab experience in an industrial environment is highly regarded.
- Basic Mill Process Operator Common Core is an asset.
- Valid driver's license.
- Capable of performing physical tasks.
- Sound understanding of sampling procedures, quality control standards, and safety protocols.

## **BENEFITS**

In addition to a competitive compensation package, we also offer:

- Comprehensive drug coverage and extended health care benefits
- Dental insurance
- Group life insurance
- Long-term disability coverage
- Competitive paid vacation entitlements
- Group retirement savings plan with company match
- Opportunities for career advancement and professional development

## **HOW TO APPLY**

If you are a dedicated and highly motivated individual seeking to join a dynamic team, we encourage you to submit your resume detailing your relevant experience to [contact@northern.sunmining.ca](mailto:contact@northern.sunmining.ca). Please include reference number "2025-018" in the subject line.

Note: Only shortlisted candidates will be contacted for interviews. We appreciate all applicants for their interest in our company.

Northern Sun Mining Corp. is an equal opportunity employer. We are committed to providing an environment of mutual respect and we believe that diversity and inclusion among our team members is critical to our success. Wherever possible, accommodation is made for qualified applicants with self-declared disabilities. We are committed to creating an inclusive environment for all employees and all aspects of employment including the decision to hire or promote will be based on merit, competence, performance, and business requirements.