



MATACHEWAN FIRST NATION

Box 160, Matachewan ON, P0K 1M0

JOB POSTING

Job Title: Food Sovereignty Coordinator

Reports To: Economic Development Officer

Position Summary

Matachewan First Nation (MFN) has begun the early stages of a Community Garden with a variety of grow options for Food Sovereignty. Reporting to the Economic Development Officer (EDO), this seasonal position is responsible for promoting sustainable gardening practices and supporting community members in growing a variety of plants, such as herbs, traditional medicines, greens, vegetables, and fruits.

Term: Seasonal, Full-Time

Hours of Work: 40 hours per week, Monday – Friday, 8:30AM – 4:30PM

Location: Matachewan First Nation

Compensation: \$20.00/hour

Start Date: As soon as possible

Areas of Responsibility

- Develop PowerPoint presentations for Community members to see what products they would like to grow (herbs, traditional medicines, greens, vegetable and fruit).
- Research the various methods of growing in greenhouses (best soil options, what plants grow best together, etc.)
- Work with community members interested in volunteering their expertise in any area of gardening.
- Organize with local farmers and First Nation communities a trip to look learn and understand how Community Gardens work elsewhere.
- Research how the climate affects the northern growing seasons and how to adapt accordingly for indoor plants and outdoor plants.
- Research greenhouse options of many varieties that will suit our community needs, as well as storage options for the harvested products and equipment required for the entire process.
- Other related duties as requested by the EDO.

Requirements

- High school graduation diploma (grade 12) or GED equivalent is preferred.
- Interest in gardening is considered an asset.
- Excellent interpersonal skills.
- Excellent organizational skills.
- Proficiency in Microsoft Office Suite (Outlook, Word, Excel, PowerPoint, Teams).
- Able to work methodically and accurately, with attention to detail.

Requirements (continued)

- Excellent verbal and written communication skills.
- Excellent time management skills.
- Valid Ontario Class G Driver's License.

How to Apply

Qualified candidates are invited to send their cover letter and resume to hr@mfnrez.ca. Position will remain opened until filled.