



Matachewan First Nation

Call for Board of Director

General Call for Director

The Matachewan First Nation is seeking an individual to sit on the Board for NIIWIN Limited Partnership.

Position: (1) Board of Director

Term: Three-year duration from the date of appointment

NIIWIN Objective Summary:

NIIWIN LP Board is designed to deliver on the mandates set forth for it by the Shareholders (the First Nation members of the Matachewan First Nation) as represented by Chief and Council. Objectives of the NIIWIN LP include, but are not limited to the following:

- Locating business opportunities
- Designing business
- Strategic Investment
- Management and Governance of new and existing business
- Creating new First Nation enterprises
- Building value in the organization (s) for shareholders

Directors Duties:

- Locate and/or propose potential business deals by contacting potential partners; discovering and exploring opportunities
- Screen potential business deals by analyzing market strategies, deal requirements, potential, and financials; evaluating options
- Develop negotiating strategies and positions by studying integration of new venture with company strategies and operations; examine risks and potentials;
- Close new business deals by coordinating requirements; developing and negotiating contracts; integrating contract requirements with business operations.
- Protect organization's value by keeping information confidential.
- Develop policies and ensure all policies and by laws/rules are either properly enforced or amended
- Understand financial implications of Board decisions of Board decisions and recommendations to Shareholders.
- Ensure adequate financial controls are in use and financial records are up to date and accurate.
- Monitor expenses and income.
- Approve the annual budget and recommend it to Shareholder.

- Conduct periodic evaluations of Niiwin LP and Partners operations to ensure continuous quality and improvements.
- Ensure long-range planning and forecasting
- Attend regularly scheduled board meeting – minimum of 4 per year
- Act in the best interest of the Niiwin LP and its shareholders

Qualifications and Skills:

Successful applicants will be required to demonstrate they meet one or more of the following criteria and are expected to present such qualification in a resume style to selection team.

- Post-Secondary education credential
- 3+ years related experience in successful business practice
- 3+ years of leadership or management experience
- Project management experience
- Matachewan First Nation Member
- Other relevant skills and experience

Closing Date:

This call for a director shall commence on **March 20, 2020 and remain open until seat is filled.**

Application Submission:

Interested candidates can apply by submitting resumes in the following formats:

By Mail: Matachewan First Nation Attn: Chief & Council Box 160 Matachewan, ON P0K 1M0

By Fax: 705-565-2585

By email: bandmanager@mfnrez.ca